LICENSING COMMITTEE

Minutes of the meeting held on 16 March 2020 commencing at 7.00 pm

Present: Cllr. Clack (Chairman)

Cllr. Pett (Vice Chairman)

Cllrs. Coleman, Hunter, and Parkin

Apologies for absence were received from Cllrs. Abraham, Dr. Canet, Esler and Raikes

25. Minutes

Resolved: That the Minutes of the Licensing Committee held on 7 January 2020 and of the Licensing Hearing held on 6 February 2020, be agreed and signed by the Chairman, as a correct record.

26. Declarations of interest

No additional declarations of interest were made.

27. Actions from the previous meeting

There were none.

28. Hackney Carriage and Private Hire Licensing: Licence Fees from April 2020

Members considered the report which proposed the 2.5% rise of Hackney Carriage and Private Hire Licence fees from April 2020.

The Head of the Licensing Partnership advised that if there were adverse comments received the fees would come back to a future meeting of the Committee.

Resolved: That

a) the fee levels set out below, be approved for consultation with the taxi trade;

	Application for a new HC driver licence	Renewal of a HC driver's licence	Application for a new PH driver licence	Renewal of a PH driver's licence
Computerised Knowledge test	£50.00	Not applicable	£50.00	Not applicable
Application	£199.00	£109	£162	£109
DBS enhanced search	£40.00	£40.00	£40.00	£40.00
Driving Standards Assessment test (Price dependant on provider driver chooses)	£72 to £130	Not applicable	£72 to £130	Not applicable
Total	**£361 to £419**	**£149**	**£324 to £382**	**£149**

	Existing Fees	**New Fees from May 2020**
Hackney Carriage Driver Licence		
Computerised Knowledge test	£47	£50 * (Higher than inflationary increase as more time spent on knowledge test bookings)
On initial application	£194 (excluding knowledge test fee) for three years	£199 (excluding knowledge test fee) for three years
Disclosure Barring Service search fee	£40 every three years or £13 per year if they sign up to the DBS online service	£40 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee and Knowledge test fee)	£281 for three years	£289 for three years
On renewal	£106 for three years	£109 for three years

	Existing Fees	New Fees from May 2020
Disclosure Barring Service search fee	£40 every three years or £13 per year if they sign up to the DBS online service	£40 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£146 for three years	£149 for three years
Dual Driver Licence		
Computerised Knowledge test	£47	£50 * (Higher than inflationary increase as more time spent on knowledge test bookings)
On initial application	£194 (excluding knowledge test fee) for three years	£199 (excluding knowledge test fee) for three years
Disclosure Barring Service search fee	£40 every three years or £13 per year if they sign up to the DBS online service	£40 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee and Knowledge test fee)	£281 for three years	£289 for three years
On renewal	£106 for three years	£109 for three years
Disclosure Barring Service search fee	£40 every three years or £13 per year if they sign up to the DBS online service	£40 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£146 for three years	£149 for three years
Hackney Carriage Vehicle Licence	£341 for one year	£350 for one year
Private Hire Operator Licence		
On initial application - 5 year licence	£504 for five years	£517 for five years
***On renewal* - 5 year licence**	£489 for five years	£501 for five years
On initial application - 3 year licence	£346 for three years	£355 for three years

	Existing Fees	New Fees from May 2020
***On renewal* - 3 year licence**	£331 for three years	£339 for three years
On initial application - 1 year licence	£190 for one year	£195 for one year
***On renewal* - 1 year licence**	£178 for one year	£182 for one year
Private Hire Driver Licence		
Computerised knowledge test	£47	£50
On initial application	£158 (excluding knowledge test fee) for three years	£162 (excluding knowledge test fee) for three years
Disclosure Barring Service search fee	£40 every three years or £13 per year if they sign up to the DBS online service	£40 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee and Knowledge test fee)	£240 for three years	£252 for three years
On renewal	£106 for three years	£109 for three years
Disclosure Barring Service search fee	£40 every three years or £13 per year if they sign up to the DBS online service	£40 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£146 for three years	£149 for three years
Private Hire Vehicle Licence	£341 for one year	£350 for one year
Additional Costs		
Change from Hackney Carriage to Private Hire	£74	£76
Change from Private Hire to Hackney Carriage	£94	£96
Replace vehicle plate	£25	£26
Replace driver badge	£10	£11
Vehicle re-test	£54.85	£56

	Existing Fees	New Fees from May 2020
Vehicle partial re-test	£27.43	£28
Change of ownership of licensed vehicle	£73	£75
Failure to attend in time for the vehicle test (10 minutes prior to the test start time)	£54.85	£56
Failure to attend with correct documentation	£54.85	£56
Copy of existing paper licence	£12	£13
Change of address details for a replacement licence	£12	£13
Change of name for a vehicle or operator licence	£12	£13
Change of name and address for a driver badge	£22	£23
Replacement Vehicles If a licensed vehicle is replaced during the valid licence period then the cost of licensing the replacement vehicle will be £350. However, if the vehicle is replaced within six months of the issue of the licence then the fee will be reduced by £60. If a licensed vehicle is replaced temporarily for up to 2 months because of damage to it then the fee will be £109 to test and licence the replacement vehicle and a further £109 to test and re-licence the original vehicle.		

b) if, following consultation, there are no adverse comments to the proposed fees, that the fees be implemented from 1 April 2020.

29. Work Plan

Members were advised that the Annual Service update would be brought to the June 2020 meeting.

THE MEETING WAS CONCLUDED AT 7.08 PM

CHAIRMAN